



# Lockers

Lockers in the library are intended for those who use the library regularly and need to store their work material in the library overnight.

*In the library there are 144 lockers on three floors:*

**On the 2nd floor: 24 lockers**

- next to the lift in the NE corner (short-term loan, 1-2 days)

**On the 3rd floor: 60 lockers**

- 24 in the SE corner
- 12 in the SW corner
- 24 in the NW corner (long-term loan, maximum one term)

**On the 4th floor: 60 lockers**

- 24 in the SE corner
- 24 in the SW corner
- 12 in the NW corner (long-term loan, maximum one term)

***Allocation and use***

Keys are handed out at the service desk on the 2nd floor upon presentation of a valid library card and payment of the insurance fee (3000 kr.).

When the locker is opened, a 50 króna coin, which is the property of the library, falls into a chute inside the door. In order to lock a cabinet and remove the key, the 50 krona coin must be placed in the slot at the top of the lock, and it will then fall into the above-mentioned chute the next time it is opened.

***Rules***

Lockers in the library are intended for those who use the library regularly and need to store their work material in the library overnight.

Lockers are expected to be used at least once a week and keys should be returned in case of reduced use.

Use of a locker is free of charge but an insurance fee (3000 kr.) is charged before the key is handed over. **The insurance fee will be refunded when the key is returned.**

Keys to long-term lockers must be returned at the end of each semester. Keyholders who have used lockers regularly may renew the lease. This can be done at the service desk on the 2nd floor or by email

[utlan@landsbokasafn.is](mailto:utlan@landsbokasafn.is).

If a keyholder does not return his key or renew the lease at the specified time, the lock on the relevant locker will be replaced and the contents thrown away. The insurance fee will be used to cover the cost.

The keyholder undertakes to comply with the rules for the use of the locker to which he holds a key and is responsible for the key as long as he is registered for it.

The following may not be stored in lockers:

- Books and other library materials that have not been borrowed at a service desk on the 2nd or 4th floor
- Non-circulation material, e.g. journals, reference books and theses
- Material from the reserve collection (24 hour loans)
- Food and drink

The library reserves the right to monitor the use of lockers and to recall keys from keyholders who do not comply with the rules.

Please note that the library is not responsible for any material stored in lockers.

Library staff may only open a locker in order to insert a message.