

ANNUAL REPORT 2017

(Short version)



NATIONAL AND UNIVERSITY
LIBRARY OF ICELAND



Stacks in the basement of the National Library.

National and University Library of Iceland: ANNUAL REPORT 2017.

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FOREWORD FROM THE NATIONAL LIBRARIAN



The National and University Library of Iceland's aim is to be a source of knowledge for everyone. It serves the Icelandic community in all areas of reference and academic discipline and plays a leading role in the collection, preservation and dissemination of information, thus making a vital contribution to culture, research and innovation.

The operational balance of the year 2017 ended in surplus, due to a favourable rate of the Icelandic króna, some extra funding and other income.

Vacant positions were filled when necessary, which increased staffing positions (FTE's) by 0.38. Travel, training and conferences were kept to a minimum. Maintenance of the library building continued, all outdoor concrete walls were painted and ventilation installations on the 4th floor were cleaned. A new optical fibre cable was installed and WiFi service improved. Changes were made on several workstations on the 2nd floor and a new group study room is now available. The classroom was relocated to the 3rd floor. Extra effort was put into the care of the Library garden and the roof of the depository facilities in Reykholt was replaced.

The Library's policy on gender equality and equal pay was reviewed. A policy on the use of English in the services provided by the Information and Services Department was accepted. In November the Library signed the *Expression of Interest in the Large-Scale Implementation of Open Access to Scholarly Journals* from the OA2020 initiative, and also endorsed the *5 Open Access Principles for Negotiating with Publishers* from Liber.

In June, an agreement on the integration of Tónlistarsafn Íslands (The Icelandic Music Museum) into the Library was signed, but part of the collection was moved to the National Museum. In collaboration with the Writers' Union of Iceland, a new poetry book prize entitled Maí stjarnan (The May Star) was established and awarded in May. The first poet to receive the May Star award was Sigurður Pálsson. Development of the repository

opinvisindi.is continued; it hosts Icelandic peer reviewed articles published in Open Access as well as doctoral dissertations from Icelandic universities. Management and licences of Turnitin, a plagiarism detection service for universities and high schools was assigned to the Library. A three-year contract for 2018-2020 was signed.

The Library hosted the *2017 IFLA International News Media Conference* in April 27-28th, with 50 specialists attending. The Library, in cooperation with the Chinese Embassy, offered a popular lecture series on the interaction between China and Iceland in connection with the exhibition *China – Iceland* that was opened in 2016.

GOVERNMENT POLICY

The operational budget for 2017 was processed according to laws on public finances no. 123/2015 (LOF), in collaboration with the Ministry of Education, as well as policy planning for the next three years. The priority tasks of the Library for the next years fall into the category of 18.1 *Museums* in the Budget, but also categories 7 *Research, innovation, knowledge* and 21 *Universities*. Extra effort went into planning projects in the current Library policy, *Knowledge Source for Everyone*, that were directly in line with the new policy. The goals for 2017 were:

Core Activity:

1. Increase the number of visits and improve access to the websites of the Library
2. Increase digital historical material on the websites of the Library
3. Improvements in buildings and security measures, especially for legal deposit reserves.

Operational Factors:

1. Improvement measures for human resources
2. Implementation of Green Steps in government
3. Improvement of Records management

The progress of these goals is accounted for in the next chapter, but the policy spans three years and will be revised every year.

CORE ACTIVITY

1. Increase the number of visits and improve access to the websites of the Library

Visits to the Library's websites increased by 4.3% or approximately 50.000 in 2017. Page views increased by 4% or nearly 230.000. A large part of the increase is traced to a new popular web for music, *ismus.is*.

Two new digital services were introduced on the main website, *Reservation of Reading Rooms* and *Reservation of Study Group Rooms*. The website *hvar.is* now has a new interface for smart devices. Visits from smart devices accounted for 25% of all traffic. Revision of the main web of the Library started.

2. Increase digital historical material on the websites of the Library

182.778 digitized images or pages of manuscripts and material on paper were added, and more than 6 million images are now accessible on the Library's websites. The main focus was on the websites *bækur.is* and *handrit.is* (books and manuscripts). The number of digitized titles on *bækur.is* increased from 1.350 to 1.600 during the year and the number of manuscript titles increased from 1.940 to 2.000. A special focus was on digitizing soundfiles, as well as covers and lyrics for Hljóðsafn (Sound Archive). It contained 33.189 sound recordings, and 15.000 images by the end of the year, but the content is mainly accessible in the Library, due to copyright.

3. Improvements in security measures

The collections are located in the National Library building and if branches and depositories are included, in 10 other places. The main storage facilities are in the National Library building, in Reykholt and in Mjódd. A lot of work has been done to weed and streamline the collections and improve metadata. A report on storages for cultural institutions is under way at the Ministry of Education, including the storage facility in Reykholt. Network security is a growing factor and https protocol for secure communication was enabled on the Library's websites, more security cameras and a new security gate were installed and a fire drill was organized.

OPERATIONAL FACTORS

1. Improvements for human resources

In recent years, the Library has participated in an Equal Pay Certification program on behalf of the Ministry of Finance, but the work has been delayed. An audit is planned in 2018. The Library's Gender Equality Policy and Equal Pay Policy were reviewed. The results of the survey Institution of the Year, dropped a few points and a working group was formed for reviewing the findings.

2. Implementation of Green Steps

Participation in the Green Steps program started. The Library enrolled and the frame for the program

was set, such as the appointment of contacts and a team. The program was introduced to the staff and goals were set. The goal is to finish actions for step one in 2018.

3. Improvement of Records management

A record management policy was formed and work on a record management plan was started. The goal is to finish next year. A copy of the digital database Skemman, was deposited to the National Archives and is a work in progress. The register for committees and partners was reviewed, and put on the Library's website. At the end of the year, it contained 25 foreign contacts and 30 Icelandic. Registered cases in the records management system GoPro increased nearly 10%.

KNOWLEDGE SOURCE FOR EVERYONE – POLICY 2013-2018

The policy *Knowledge Source for Everyone* was formed in 2013, and planned for the years 2013-2018. The policy outlined 61 strategic items, divided into eight categories. To accomplish this, 213 projects, big and small were defined, and listed in the Library's yearly project plan. It was decided to prolong the policy for the year 2018, because some of the projects were still in progress and could be used in the new government policy (LOF). At the end of the year the project status was:

FINISHED	111	52.1%
In progress	51	23.9%
Canceled	10	4.7%
<u>Note started / outdated</u>	<u>41</u>	<u>19.3%</u>
Total	213	100%

200 YEARS ANNIVERSARY

Preparations for the 200 years anniversary started in October 2016, with two brainstorming staff meetings. Many propositions were made and a plan with 21 projects was approved. Among propositions were an exhibition, a trip to the depositories in Mjódd and Reykholt, a new logo, and a new website, a book, a bicentennial party etc.

This report gives an account of the main projects carried out over the year 2017, with statistics reflecting performance, operations and the main figures from the financial statements.

Ingibjörg Steinunn Sverrisdóttir
National Librarian

KEY STATISTICS

At the end of each year, statistics are processed covering users and the services provided, and also the Library's holdings, acquisitions and various operations, such as the work of the photographic and the bookbinding Unit, staffing levels and the Library's financial position. The statistics have been revised and presented in regard to the standard *International Library Statistics, ISO 2789:2013*, and the work will continue in the years to come. Consortium of Icelandic Libraries processes statistics of Library holdings from the library system Gegnir, and more emphasis is on analysis of statistics by gender.

1. NATIONAL LIBRARY – UNITS AND BRANCHES

The National and University Library of Iceland serves the Icelandic people, counting 338.349 on January 1st 2017, but serves also other customers. It is also the library of the University of Iceland with 12.296 enrolled students in 2017.¹ The Library is one administrative unit, but operations and library holdings are on following locations:

The National and University Library, Arngrímsgata 3, in Reykjavík	1
Reserve Library in Reykholt, in Borgarfjörður	1
Legal deposit in Amtsbókasafnið, in Akureyri	1
Storage in Mjódd, in Reykjavík	1
Data storage at Verne Global, in Keflavík	1
Data storage at Advania Thor, in Hafnarfjörður	1
Branches and reading rooms in the University of Iceland	5
Total	11

2. SERVICES AND USE

Library users include both those who visit the Library and those who make use of its websites. Guests using the Manuscript Department and National Department reading room are counted; precise counts of other users are not feasible, but surveys are made of users of the open areas on the 3rd and 4th floors in the first week of each month. On weekdays during the university examination season, their number can reach up to 275-300.

2.2 REGISTERED USERS

	2014	2015	2016	2017
Students at the University of Iceland ²	12.887	12.707	12.474	12.795
University and library staff	416	373	400	380
Other students	290	304	271	254
Other borrowers	573	771	672	560
Total	14.166	14.155	13.817	12.795

2.3 LENDING SERVICES

	2014	2015	2016	2017
Main Library and departmental libraries				
Students at the University of Iceland	31.892	27.001	23.331	21.558
University and library staff	5.967	6.010	4.621	4.401
Other students	1.920	1.711	1.168	962
Other borrowers	5.343	5.434	5.192	4.981
Renewals ³		57.098	50.791	49.379
Total	45.122	90.098	85.103	81.281

¹ Key figures from the University of Iceland www.hi.is/kynningrefni.

² Information of enrolled students at the University is automatically loaded into the library system Gegnir from the Student Registration. This saves a lot of work and time, but separation of active and inactive student users is not possible.

³ The number of renewals is higher than number of loans.

National collections - Reading Room	5.186	4.346	3.369	3.472
Manuscripts used in the Reading Room	2.346	2.102	2.795	2.548
Audio-visual collection				
Sound recordings - loans	41	64	31	9
Films and related materials - loans	776	621	397	369
Digital materials - loans	22	16	12	17
Printed music - loans	99	90	70	70
Sound recordings used on site	147	112	107	26
Films and related materials used on site	224	186	196	120
Total	8.841	7.537	6.977	6.631
Total loans	53.963	97.635	92.080	87.912

2.4 INTER-LIBRARY LENDING AND ARTICLE SERVICES

	2014	2015	2016 ⁴	2017
To the Library				
Books, films etc.	1.101	1.013	738	697
Photocopies	1.002	803	669	564
From the Library				
Books, films etc.	365	295	314	277
Photocopies	418	352	369	284
Total	2.886	2.463	2.090	1.822
To the Manuscript Collections	0	3	2	0
From the Manuscript Collections	27	62	36	71
Total	27	65	38	71
Total Inter-library loans	2.913	2.593	2.128	1.893

2.5 REFERENCE QUESTIONS – ENQUIRIES HANDLED

	2014	2015	2016	2017
Reference Services				
E-mail at landsbokasafn@landsbokasafn.is ⁵				209
By e-mail	435	544	480	384
By phone or in person	214	162	142	111
Extensive reference searches	45	40	20	15
Web chat ⁶				51
Quality control in Gegnir			276	180
Audio-visual Collections	27	31	25	20
National Collections	25	32	32	35
Women's history archive (visits and enquiries)	305	465	237	310
Centre for Oral History	20	23	28	18
Total	1.071	1.297	1.240	1.333

2.6 PRINTING AND PHOTOCOPYING BY LIBRARY USERS⁷

Number of pages	2014	2015	2016	2017
Printed	102.050	127.670	117.347	89.786
Photocopied	70.499	73.575	41.936	16.779
Scanned				9.393

⁴ Decline in Inter-Library Loans this year is due to fewer request (around 400). This is traced to problems in a new request form taken into use in February. Despite feedback from users, the problem was not solved until December.

⁵ From May 2017 – e-mails forwarded for handling.

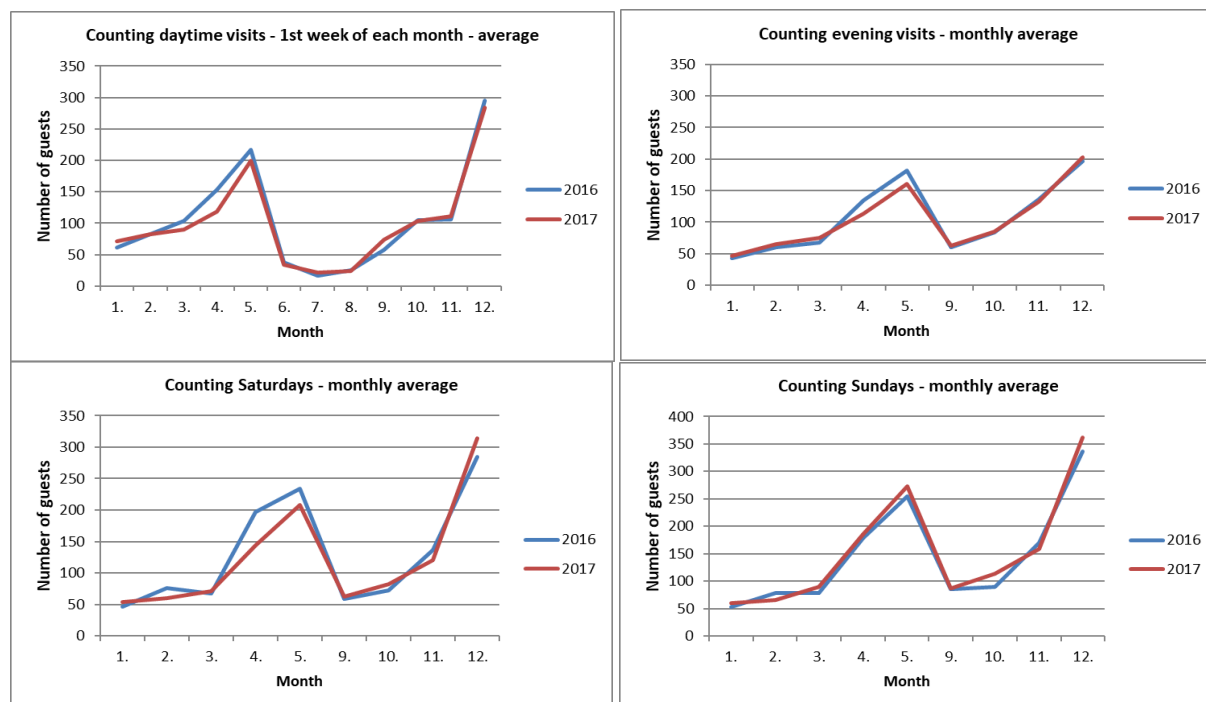
⁶ From Oct. 2017 – a new service.

⁷ Printing and photocopying has decreased, but scanning has increased. The University of Iceland now services computers for students and therefore numbers for printing and scanning are not available.

2.9 EVENTS

	2014	2015	2016	2017
Exhibitions	11	13	12	12
Seminars and lectures		18	18	13
Total		31	30	25

2.10 GUESTS USING 3RD AND 4TH FLOORS, 2016-2017



2.10 READING ROOM FOR MANUSCRIPTS AND NATIONAL COLLECTIONS 1ST FLOOR

Guests	2014	2015	2016	2017
Total	3.977	3.580	3.422	3.475

2.10 RENT OF READING ROOMS (MONTHS)

Number of months	2014	2015	2016	2017
Total	298	312	312	295

2.11 USER ORIENTATION AND TRAINING

	2014	2015	2016	2017
Number of users attending training courses				
Introductory courses for UI staff/students	1.386	1.634	1.630	1.422
Advanced courses for UI staff/students	1.146	864	460	466
Others – f.x. Endnote	25	389	227	374
Total	2.557	2.887	2.317	2.262

Number of training courses				
Introductory courses for UI staff/students	38	45	54	42
Advanced courses for UI staff/students	39	28	23	21
Others - Endnote 7	2	18	9	16
Total	79	91	86	79
The number of new guides in Áttavitinn	20	19	22	2

2.12 USE OF ELECTRONIC RESOURCES AND SERVICES

	2014	2015	2016	2017
Via ICES ⁸	1.243.885	1.134.048	1.174.420	1.231.983
From Morgunblaðið	1.771.220	1.610.026	1.688.948	1.677.907
Via subscriptions of University of Iceland ⁹	83.343	96.822	99.182	100.835
Total	3.098.448	2.840.896	2.962.550	3.010.725

2.13 VISITS TO WEBSITES¹⁰

	Visits		Page views	
	2016	2017	2016	2017
timarit.is (Newspapers and journals)	1.116.298	1.166.446	5.690.951	5.918.951
skemman.is (Dissertations – research papers)	545.740	820.973	2.240.498	2.239.457
lsmus.is		104.433		371.862
landsbokasafn.is (Main Library website)	104.169	101.654	272.555	228.727
hvar.is (Landsaðgangur – ICES)	47.228	44.661	83.039	77.898
inngangur.landsbokasafn.is (Intranet)	47.909	45.934	115.871	113.660
vefsafn.is (Archived web pages)	44.960	62.949	256.258	265.764
handrit.is (Manuscripts)	59.979	89.342	298.447	357.768
baekur.is (Books)	33.568	36.330	418.862	443.148
rafhladan.is (Born digital legal deposit)	21.335	26.990	61.771	78.638
jonashallgrimsson.is (The poet and scholar JH.)	23.319	24.137	52.377	56.660
kvennasogusafn.is (Women’s history archive)	13.149	11.443	25.672	23.391
islandskort.is (Antique maps of Iceland)	14.188	12.909	53.319	46.872
hask.landsbokasafn.is (Cataloguers’ handbook)	11.938	10.079	99.890	68.337
einkaskjol.is (Private archives)	5.370	5.596	27.129	24.489
Áttavitinn (Study guides)	11.453	12.576	58.635	60.839
utgafuskra.is (Icelandic national bibliography)	3.923	3.114	7.432	8.475
Opinvisindi.is (Repository for research articles)	3.825	9.665	27.007	47.320
Lykilskra.landsbokasafn.is (Keywords)	5.514	5.880	22.807	22.838
sagas.landsbokasafn.is (Saga translations)	2.515	3.299	8.948	20.962
munnlegsaga.is (The Center for Oral History)	1.445	1.147	4.791	3.757
hljodsafn.landsbokasafn.is (Sound archive)	2.679	30.063	30.565	58.179
konurogstjornmal.is (Women and politics)	5.113	3.230	12.011	7.511
doktor.landsbokasafn.is (Icelandic PhD’s)	1.952	1.689	11.921	9.556
bokaskra.landsbokasafn.is (Icelandic bibliogr.)	706	956	3.344	3.272
jonarnason.is (The librarian and scholar JA)	274	554	763	1.289
hallgrimurpetursson.is (The priest and poet HP)	104		198	
Openaccess.is				
Total 28 websites	2.095.2710	2.978.093	9.885.061	10.559.60

⁸ Further information on the use of the national licences can be found in the annual report of ICES on the website *hvar.is*.

⁹ It is difficult to get reliable figures on the use of some of the University’s subscriptions and the data is unstable. A list of the subscriptions is on page 38 in the Icelandic version of the Annual Report.

¹⁰ Numbers of visits and page views have been revised since last year.

2.15 SOCIAL MEDIA

	2014	2015	2016	2017
Social media – number of entries				
Facebook - National and University Library	124	218	227	171
Facebook - Manuscript Collections	54	75	51	76
Facebook - National Collections	4	25	27	Closed
Facebook - Music and Film Collections	12	8	16	14
Facebook - Women's Archives	58	48	68	87
Facebook - Center for Oral History	3	13	1	Closed
Facebook - ICES	119	78	101	Closed
Facebook - timarit.is	123	600	599	543
Facebook - Women and politics		97	49	Closed
Facebook - Jónas Hallgrímsson		5	4	18
Facebook - bækur.is	18	174	186	839
Facebook - Music Collection				4
Facebook - Ismus		33	28	8
Twitter - National and University Library	420	1.246	1.838	513
Twitter - Openaccess.is				39
Twitter - Women's Archives			40	202
Twitter - Music Collection	3	2	3	1
Instagram - National and University Library		64	147	4
YouTube - National and University Library				3
YouTube - Music Collection				128
Total	935	2.651	3.314	2.650

3. COLLECTIONS

3.2 NUMBER OF COPIES BY FORMAT 2017 – PROCESSED FROM GEGNIR (REPORT E01)

Type of format	Manu- scripts	NULI	National collect.	Branch Lögberg	Branch VR II	Research Centres	Total 2017	Total 2016
Blu-ray		288	51	1			340	288
Book	2.161	448.938	318.389	11.154	1.662	6.711	789.015	779.356
Datasets		18	17				35	35
CD		624	14.280	3			14.907	14.403
CD / audio book		534	1.873				2.407	2.304
Manuscript	16.649			1			16.650	16.608
LP		5	5.514				5.519	5.356
LP / audio book		2	150				152	151
Bound journals	17	3.362	7.701	96			11.176	11.189
Maps		47	1.462				1.509	1.480
Folder		1					1	1
MP3 / audio book		14	373				387	348
Video		1.632	695	1			2.328	2.301
DVD		3.517	1.273				4.790	4.608
Sheet music		4.301	4.590				8.891	8.530
Electronic journals		1					1	1
Slides		7	8				15	15
Ephemera			500				500	
Cassettes		269	1.861				2.130	2.085
Cassette / audio book		151	1.206				1.357	1.314
Games		3	27				30	28
Journal issues	19	31.765	31.215	1.216			64.215	64.615
Devices		3	1				4	3
Computer data		859	457	7		2	1.325	1.293
Computer files			103				103	113
Total	18.846	496.341	391.746	12.479	1.662	6.713	927.787	916.462

3.2.1 STOCK BY UNITS – PROCESSED FROM GEGNIR (REPORT E09)

Total number of titles	2014	2015	2016	2017
Manuscript Collections	15.933	16.016	16.029	15.720
National and University Library	349.984	357.343	363.890	398.392
National Collections	162.385	165.466	168.273	167.192
Branch at Lögberg	9.184	9.295	9.423	9.284
Branch at Náttúrufræðihús	4	2	0	0
Branch at VR II	2.082	2.074	2.068	1.661
Research Centres of UI	5.443	5.443	5.438	5.364
Total	545.015	555.639	565.121	597.613
Total number of copies				
Manuscript Collections	18.716	18.792	18.803	18.846
National and University Library	477.558	485.884	493.939	496.383
National Collections	364.111	372.156	382.454	391.749
Branch at Lögberg	12.034	12.360	12.445	12.484
Branch at Náttúrufræðihús	4	2	0	0
Branch at VR II	2.122	2.113	2.107	1.662
Research Centres of UI	6.724	6.718	6.714	6.713
Total	881.005	898.025	916.462	927.837



Stacks in the Reserve Library in Reykholt.

3.2.2 ACQUISITIONS

Items received under legal deposit¹¹	2014	2015	2016	2017
Books (printed works registered as books) ¹²	7.463	5.863	4.934	4.696
Periodicals (individual issues)	5.216	5.582	4.864	4.872
Newspapers (individual issues)	6.516	6.172	6.917	6.787
Annual reports	173	325	300	282
Posters	56	177	142	70
Maps	17	24	16	30
Printed ephemera (units)	8.726	8.666	10.342	4.420
Sound recordings ¹³	544	543	286	261
Video tapes and DVDs ¹⁴	54	41	60	14
Audio books	217	66	71	68
Sheet music			11	53
Multimedia discs/computer data	28	0	0	0
Digital items in Skemman	3.186	3.156	3.028	2.770
Digital items in Rafhlaðan	3.781	1.923	1.869	2.372
Digital items in Opin vísindi			51	316
Digital items in Hljóðsafn ¹⁵	10.000	7.869	10.273	5.047
Web archiving – documents (thousands)	2014	2015	2016	2017
The Icelandic web domain	295.721	284.525	226.907	234.226
Weekly selected archiving	132.877	102.371	105.164	92.771
Event-related collections	1.572	2.258	3.816	7.835
Total documents (thousands)	430.170	389.154	335.887	334.832
Other acquisitions	2014	2015	2016	2017
Books, purchased				
Books - Services and University relations	831	640	406	507
Books - National Collections	495	288	355	361
Books - University of Iceland	1.205	993	1.037	725
Books, donations/exchanges	5.501	3.467	4.430	8.622
Foreign periodicals, paid by NULI and UI	600	590		
Foreign periodicals, paid by NULI			331	199
Foreign periodicals, paid by UI			255	382
Foreign periodicals, paid by UI institutions	7	7	2	2
Foreign periodicals, donations/exchanges	220	170	185	184
Periodicals, donations of back-numbers (volumes)	131	207	137	167
Icelandic periodicals, purchased	111	113	115	116
Icelandic periodicals, donated	25	25	23	23
Sound recordings - purchased National Collection	159	80	169	302
Sound recordings, donated	51	143	47	327
Video tapes and DVDs, purchased	48			
DVDs - NULI Services and University relations		48	55	88
DVDs - NULI National Collections		18	27	28
DVDs - University of Iceland		40	33	19
Video tapes and DVDs, donations	105	275	164	66
Audio books, donations	17	7	7	24
Sheet music, donations			128	262
Annual reports, donations			9	21
Computer data, donations				6
Databases for NULI, UI and others ¹⁶	30	28	27	27

¹¹ Counting of the three copies of books, newspapers, audio discs and multimedia discs preserved in the Library; but two copies of printed ephemera and posters are counted. The figures for ephemera are estimates.

¹² Number of registered copies in the National Collections 2016 based on statistics from Consortium of Icelandic Libraries.

¹³ Counting of copies of published sound recordings preserved. Here also titles published by individuals, choirs and bands.

¹⁴ Titles.

¹⁵ Hljóðsafn (Sound Archive) opened December 1st 2014 and a number of sound files were already in the collection.

¹⁶ NULI paid for or took part in purchasing 8 databases and schools / faculties of the University of Iceland for 25 databases.

Acquisitions by Manuscript Collection	74	81	72	66
Acquisitions by Women's history archive	10	22	16	17
Acquisitions by Centre for Oral History	9	11	8	5

3.2.3 WITHDRAWALS – PROCESSED FROM GEGNIR (REPORT E08)

Total withdrawn copies	2014	2015	2016	2017
Manuscript Collections	45	25	168	78
National and University Library	12.143	9.301	9.630	14.206
National Collections	1.716	2.077	2.328	3.379
Branch at Lögberg	596	193	397	355
Branch at Náttúrufræðihús	0	0	0	0
Branch at VR II	3	3	2	423
Research Centres of UI	36	13	7	5
Total	14.539	11.599	12.532	18.446

4. ACCESS AND FACILITIES

Wintertime - opening hours pr. week	80
Summertime - opening hours pr. week	40-44
Exams time - longer opening hours for six weeks pr. year	86
Days open	320
User places - seats	700
Reading rooms for individuals	26
Work rooms for groups or meetings	4
Tables for group work	17
Public access workstations – computers and kiosk services	20
Catalogue records - Gegnir	1.217.686
Number of copies - Gegnir	5.939.806
Photocopiers, printers and scanners	16
Space in squaremetres	
- National and Univeristy Library Building	13.000.00
- Reykholt	851.40
- Storage in Mjódd	428.00

5. MANAGEMENT

5.3 PUBLICATIONS

	2014	2015	2016	2017
Promotional material				
New leaflets	0	0	0	0
Re-issued leaflets	20	7	1	8
Guidelines in Áttavitinn	20	19	22	2
Exhibition catalogs	4	4	3	1
Collaboratives		2	0	0
Brochures	1	2	4	5
Report – Innleiðing RDA skráningarreglnanna		1	1	0
Total	40	35	31	16

5.4 CONSERVATION AND BINDING SERVICES

	2014	2015	2016	2017
Units	48.498	44.315	45.497	39.383

5.5 DIGITIZATION

Printed material	2014	2015	2016	2017
Newspapers and periodicals	154.065	104.002	139.775	101.478
Books	17.759	67.731	43.929	48.546
Manuscripts	30.247	38.240	17.824	25.669
Maps	0	0	0	9
Not published on the Library's websites	2.300	0	0	356
Albums and covers for the Sound Archive	2.091	4.631	3.687	5.238
Private Archives		198	268	1.482
For Rafhlaðan		95	326	0
Total pages	206.462	214.897	205.861	182.778
Sound material (sound files)				
Music		17.491	10.262	5.047
Interviews		378	11	0
Total sound files		17.869	10.273	5.047

5.6 ISSN AND ISBN

ISSN (International Standard Serial Number)	2014	2015	2016	2017
ISSNs assigned	117	112	116	132
ISBN (International Standard Book Number)				
Registrant element ranges assigned	71	70	70	55
Individual ISBNs assigned	220	207	204	180
ISMN (International Standard Music Number)				
Registrant element ranges assigned	6	3	2	4
Individual ISMNs assigned	4	3	3	6

6. FUNDING AND EXPENDITURE

6.2 OPERATING EXPENSES (ISK '000)

	2014	2015	2016	2017
Payroll	479.552	528.066	567.205	602.477
Acquisitions	292.008	302.841	292.046	259.082
Other expenses	247.473	271.666	274.867	292.817
Total	1.019.0	1.102.5	1.134.1	1.154.2
Percentage breakdown %	2014	2015	2016	2017
Payroll	47.1	47.9	50.0	52.2
Acquisitions	28.7	27.5	25.8	22.4
Other expenses	24.2	24.6	24.2	25.4

6.3 INCOME STATEMENT (ISK '000)

Income	2014	2015	2016	2017
University of Iceland's allocation for acquisitions	42.310	40.349	40.223	37.700
Icelandic Consortium for Electronic Subscriptions (ICES)	118.166	122.114	125.069	128.617
Other income	67.523	71.227	72.318	74.939
Government appropriation	811.623	860.600	900.200	946.603
Total	1.039.622	1.094.290	1.137.810	1.187.859

Expenses	2014	2015	2016	2017
Payroll	479.552	528.066	567.205	602.477
Operation and maintenance of buildings	128.852	144.705	144.106	161.510
Purchase of acquisitions	69.558	72.379	71.320	70.284
Icelandic Consortium for Electronic Subscriptions (ICES)	222.450	230.462	220.726	188.798
Systems (Consortium of Icelandic Libraries. etc.)	23.443	28.181	27.216	26.030
Operation of computer systems and technical	35.060	34.189	38.741	46.388
Other expenses	60.118	64.591	64.804	58.727
Total	1.019.033	1.102.573	1.134.118	1.154.214
Operating surplus	20.589	- 8.283	3.692	33.645

7. LIBRARY STAFF

7.2 AVERAGE FULL-TIME-EQUIVALENT STAFF PER UNIT

Average full-time equivalent staff per unit	2014	2015	2016	2017
Acquisitions and cataloguing	19.13	21.25	20.50	19.95
Communications and electronic access	9.20	0	0	0
Administration and IT	12.25	13.25	13.25	13.00
National collections and digital conversion	18.15	17.55	17.60	18.65
Services and university relations	11.70	18.11	18.70	18.83
Total FTE's	70.43	70.16	70.05	70.43
Personnel by category FTE's				
Qualified librarians	26.15	27.10	27.30	30.75
Librarians with university degrees	19.43	17.30	18.80	18.60
Other librarians	11.70	12.61	12.35	10.20
Assistants and office staff	3.25	3.25	2.25	4.08
Other staff	9.90	9.90	9.35	6.80
Total FTE's	70.43	70.16	70.05	70.43



Ice cream day in the Library garden.

GENDER ANALYSIS

	2014	2015	2016	2017
Library staff				
Males	29	31	32	32
Females	51	47	46	47
Total	80	78	78	79
Library staff – FTE's				
Males			28.00	28.70
Females			42.05	41.73
Total			70.05	70.43
Registered borrowers				
Males		4.893	4.707	4.428
Females		9.121	8.940	8.205
Unspecified, institutions, companies		138	170	162
Total		14.152	13.817	12.872
Interlibrary lending and article services				
Males	930	986	863	649
Females	1.185	1.129	989	908
Unspecified, institutions, companies	771	348	238	265
Total	2.886	2.463	2.340	1.822
Guests in reading room on 1st floor				
Males	2.703	2.444	2.338	2.495
Females	1.274	1.136	1.084	979
Total	3.977	3.580	3.422	3.475
Rent of reading rooms (months)				
Males	71	94	69	95
Females	227	218	243	200
Total	298	312	312	295
Topics of exhibitions				
Males		5	5	6
Females		2	1	4
Unspecified, things, institutions, etc.		6	6	2
Total		13	12	12
Lecturers at seminars				
Males		17	20	21
Females		10	23	27
Total		27	43	48
Highlight of the month on Library website				
Males		7	4	5
Females		5	5	5
Unspecified, things, institutions, etc.		0	3	2
Total		12	12	12



Good guest at the Library. Vigdís Finnbogadóttir former president of Iceland meets the staff in Services.

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